



# A CIVIL GROUP

CIVIL ENGINEERING · PLANNING · SURVEYING

## JOB DESCRIPTION

**TITLE:** Civil Engineer or Civil Engineer in Training  
**LOCATION:** On Site - 3401 W Broadway Business Park Ct Columbia, MO 65203  
**STATUS:** Full Time Salaried Position  
**PAY RANGE:** \$75,000 - \$120,000 Annually

## ABOUT US

A Civil Group, LLC (ACG) was founded by Jay Gebhardt in October of 2000. Since that time, it has developed into a civil design and surveying firm that prides itself on outstanding customer service and the ability to provide high quality, cost-effective and timely results. A Civil Group encourages a relaxed collaborative atmosphere that promotes a good work-life balance, without compromising productivity.

## SUMMARY/OBJECTIVE

We are seeking a motivated Civil Engineer or a Civil Engineer in Training to join our team. This position offers the opportunity to work on a variety of civil engineering projects, collaborate with multidisciplinary teams, and perform design, analysis, and project coordination. The role is well-suited for both licensed engineers and for those looking to advance toward professional licensure. High-performing candidates who demonstrate leadership, technical excellence, and commitment to the firm may be considered for future ownership or partnership opportunities as part of our long-term succession and growth strategy.

## KEY RESPONSIBILITIES

- Assist with or lead the planning, design, and analysis of civil engineering projects (e.g., site development, roadway, drainage, utilities, or water resources)
- Prepare engineering calculations, reports, and technical memoranda
- Develop construction drawings and specifications using AutoCAD Civil 3D and other software.
- Coordinate with project managers, clients, contractors, and regulatory agencies
- Support permitting and approval processes
- Perform field observations, site visits, and data collection as needed
- Ensure designs comply with applicable codes, standards, and regulations
- Support project schedules, budgets, and quality control procedures

## REQUIRED QUALIFICATIONS

- Bachelor's degree in Civil Engineering or related field
- Professional Engineer license (or ability and plan to obtain)
- [3+] years of relevant civil engineering experience

## PREFERRED SKILLS & EXPERIENCE

- Experience with site development, land surveying, water/wastewater, or drainage design and land planning
- Proficiency in AutoCAD Civil 3D
- Familiarity with local, state, and federal regulations
- Strong written and verbal communication skills
- Ability to work both independently and as part of a team
- Detail-oriented with strong organizational skills
- Please note, duties, responsibilities and activities may change as the needs of A Civil Group and the requirements of the job may change

## WHAT WE OFFER

- Competitive salary based on experience and licensure
- Professional development and mentorship (including PE and FE exam support)
- Health, dental, and life insurance
- Retirement plan with employer contribution
- Paid time off
- Paid holidays

